

How to Allow Popups

Are you having trouble opening up help documentation? Example: you go to select Help → Current Page and nothing happens?

Some web applications use popup windows to open windows. As a result, you may not get access to those postings or forms if you have blocked popups using your web browser, a browser toolbar, or another Internet security tool.

The goal is to update your browser settings to allow popups from this site. By 'this site' we mean for you to allow popups from the Website ID of the application (eg. 'www.deltasd.bc.ca' or 'www.brandsonsd.mb.ca' or 'www.fmpsd.ab.ca'). Below, when referencing 'the Website ID' input the application website URL address.

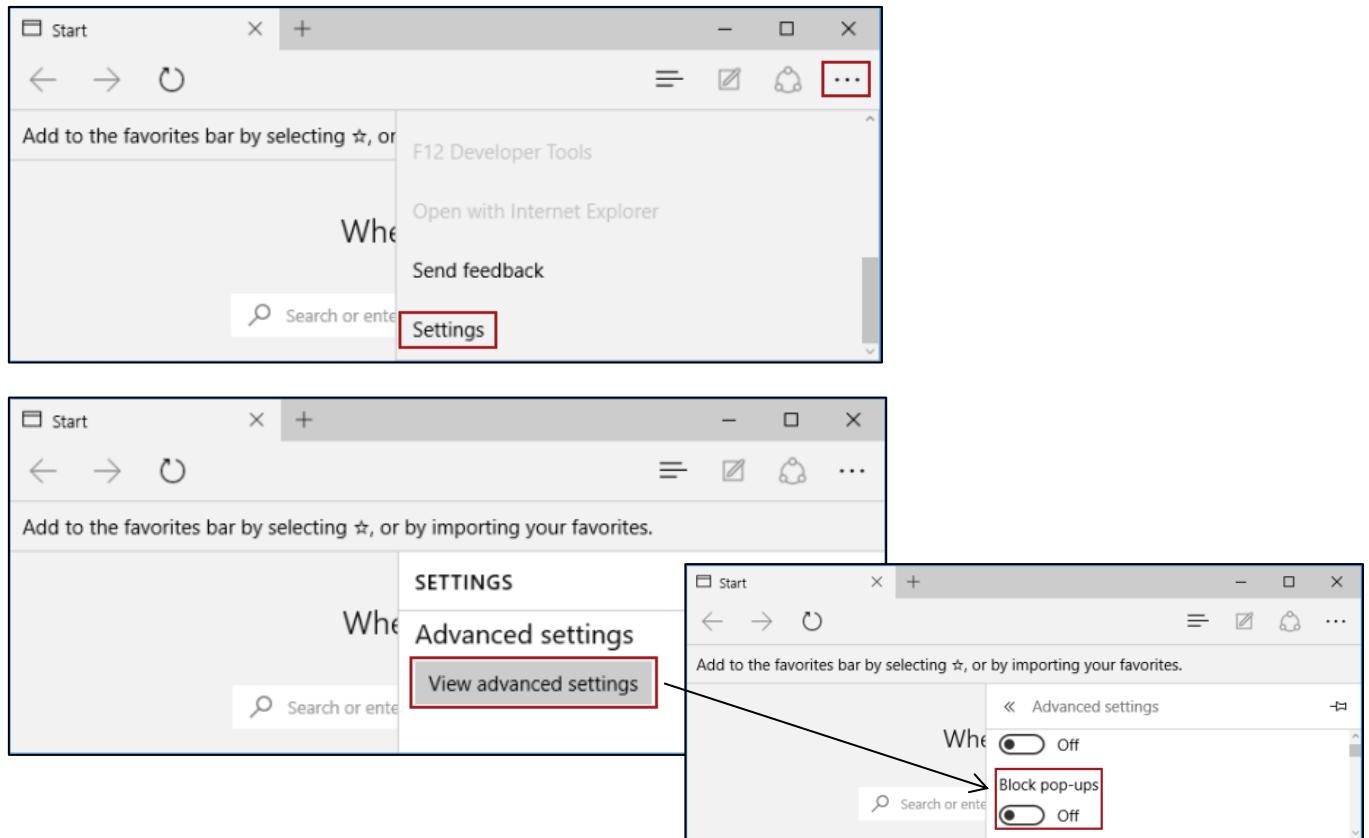
Table of Contents

Allowing Popups in Edge	2
Allowing Popups in Google Chrome.....	3
Allowing Popups in Mozilla Firefox	4
Allowing Popups in Internet Explorer	5
Allowing Popups in Safari.....	6
Third Party Popup Blockers	6

Allowing Popups in Edge

* the process for previous versions should be similar

Quick Fix



Going Through Settings

1. Open up Edge
2. Click the More button in the top right (the one with the three dots).
3. Click **“Settings”**.
4. Scroll down and click **“View Advanced Settings.”**
5. Click the slider under the heading that says **“Block pop-ups.”**

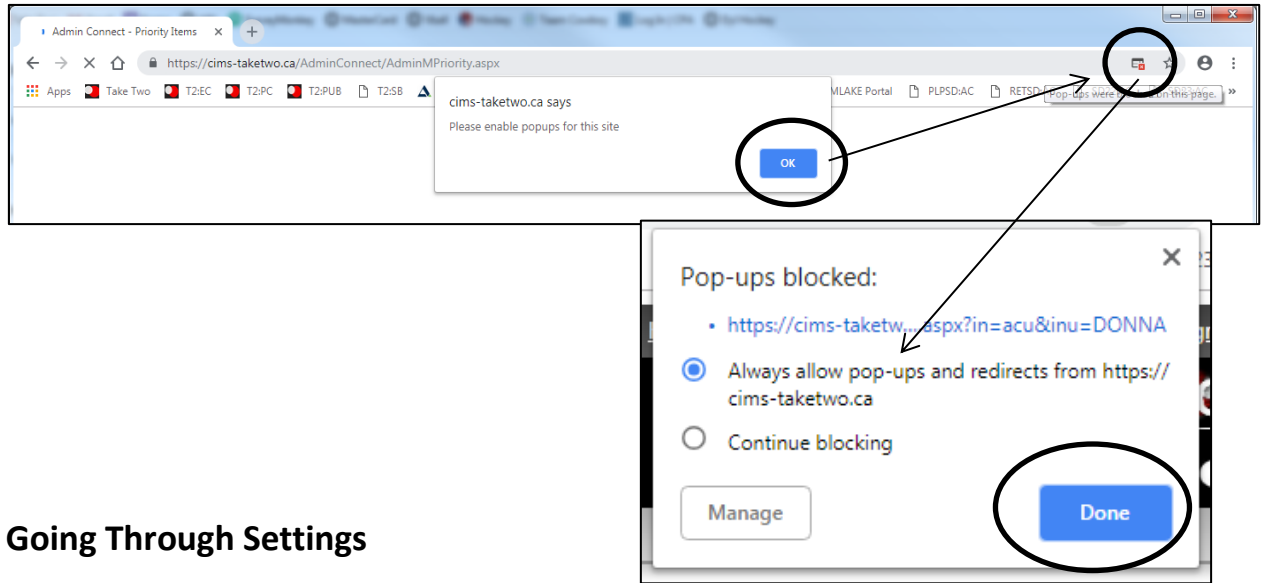
For further help or instructions you can visit [Microsoft’s support page](#).

If you are still not able to access the postings and forms you may have a third-party tool blocking popups. Contact your IT department.

Allowing Popups in Google Chrome

* the process for previous versions should be similar

Quick Fix



Going Through Settings

1. Open up Chrome's **"Settings"**
 - by selecting the menu in the top right hand corner of the browser **OR**
 - entering **"chrome://settings"** in the Chrome browser's address bar
2. Scroll down to the bottom and select **"Show advanced settings..."**
3. In the **"Privacy"** section click on the **"Content settings..."** button
4. Scroll to the **"Pop-ups"** section and select **"Manage exceptions..."**
5. Enter the website ID as the "Hostname pattern" and ensure that **"Allow"** is the selected "Behavior"
6. Select **"Done"**
7. Click **"Done"** again in the **"Content settings"** window to get back to the main Settings page

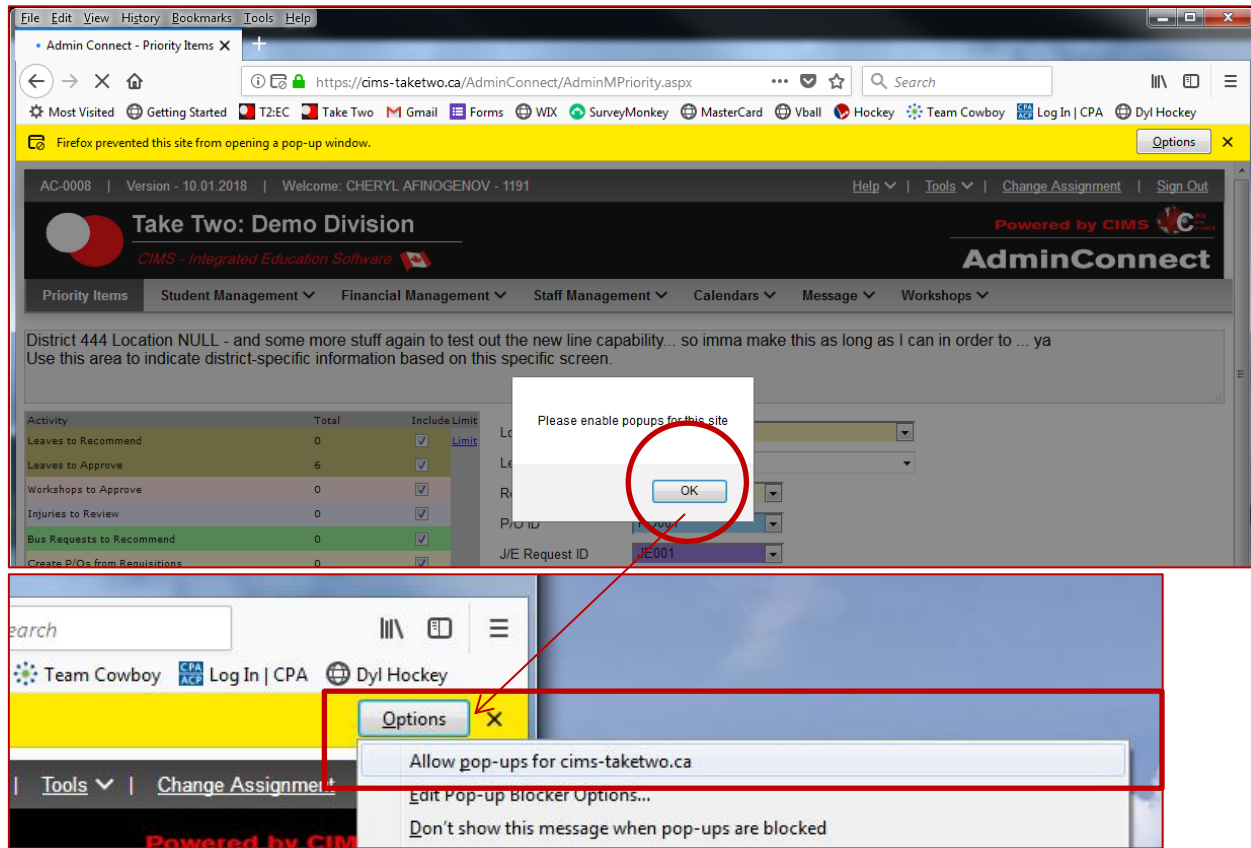
For further help or instructions you can visit [Google's support page](#).

If you are still not able to access the postings and forms you may have a third-party tool blocking popups. Contact your IT department.

Allowing Popups in Mozilla Firefox

* the process for previous versions should be similar

Quick Fix



Going Through Settings

1. Go to the **"Tools"** menu - if you cannot see the **"Tools"** menu, hit the **"Alt"** key on your keyboard
2. Click on the **"Options"** item
3. On the left hand side, select the **"Content"** tab
4. Under the **"Pop-ups"** section, select the **"Exceptions"** button on the right hand side
5. In the window that opens, type the website ID in the **"Address of website"** field
6. Click the **"Allow"** button
7. Click the **"Save Changes"** button in the bottom right hand corner

For further help or instructions you can visit [Mozilla's support page](#). If you are still not able to access the postings and forms you may have a third-party tool blocking popups. Contact your IT department.

Allowing Popups in Internet Explorer

* the process for previous versions should be similar

Quick Fix

The screenshot shows the AdminConnect web application interface. At the top, there is a navigation bar with 'Take Two: Demo Division' and 'AdminConnect' branding. Below the navigation bar, there are several menu items: 'Priority Items', 'Student Management', 'Financial Management', 'Staff Management', 'Calendars', 'Message', and 'Workshops'. The main content area displays a table with columns for 'Activity', 'Total', and 'Include Limit'. A dialog box is overlaid on the table, titled 'Please enable popups for this site', with an 'OK' button. The table contains various rows of data, including 'Approve Invoice' and 'Approve Leave Requests'.

This close-up shows the Internet Explorer notification bar. A message reads 'Internet Explorer blocked a pop-up from *.cims-taketwo.ca.' Below the message is a dropdown menu labeled 'Options for this site'. The dropdown menu is open, showing three options: 'Always allow', 'More settings', and 'Options for this site' (which is currently selected).

The screenshot shows a Windows Internet Explorer error dialog box. The title bar reads 'Windows Internet Explorer'. The main text says: 'To display the webpage again, the web browser needs to resend the information you've previously submitted. If you were making a purchase, you should click Cancel to avoid a duplicate transaction. Otherwise, click Retry to display the webpage again.' At the bottom of the dialog box, there are two buttons: 'Retry' and 'Cancel'. The 'Retry' button is highlighted with a red circle.

Going Through Settings

1. Go to the **"Tools"** menu - if you cannot see the "Tools" menu, hit the "Alt" key on your keyboard
2. Select **"Pop-up Blocker"** (If this isn't listed, you have a third-party popup blocker. See below.)
3. Click **"Pop-up Blocker Settings"**
4. In the Pop-up Blocker Settings window, type the website ID in the "Address of Web site to allow" field
5. Click the **"Add"** button
6. **Close** the Pop-up Blocker Settings window and all Internet Explorer windows

For further help or instructions you can visit [Microsoft's support page](#).

If you are still not able to access the postings and forms you may have a third-party tool blocking popups. Contact your IT department.

Allowing Popups in Safari

* the process for previous versions should be similar

Going Through Settings

1. Open the **"Safari"** menu
2. Select **"Preferences"**
3. Go to the **"Security"** tab
4. Ensure the **"Block pop-up windows"** check box is unchecked

For further help or instructions you can visit [Apple's support page](#).

If you are still not able to access the postings and forms you may have a third-party tool blocking popups. Contact your IT department.

Third Party Popup Blockers

There are many third-party popup blockers that could be affecting your ability to use our website. The basic steps are:

1. Determine what popup blocker your browser is using.
2. Find its list of allowed sites and add the Website ID.

Many browsers try to make it easy for you to set which websites to allow popups for. However, if you are still having issues, a search for "how to enable popups in [your browser]" or "how to enable popups using [your third party popup blocker]" should provide with the steps you need. You may also have to specify the version of your browser (ie. Internet Explorer 10) or third-party popup blocker. Contact your IT department.

Instructions for some of the most common popup blockers can be found at the links below.

- [Google Toolbar](#)
- [Yahoo! Toolbar](#)
- [MSN Search Toolbar](#)
- [Norton Internet Security](#)